

## **Coltrane LIFE Center, Inc.**

### **Privacy Policy**

Coltrane LIFE Center, Inc. is committed to honoring the privacy and the wishes of our supporters at all times. We collect and maintain only personal information that is specifically and knowledgeably provided to us by individuals or their companies. Coltrane LIFE Center will never rent, exchange or sell information on our contributors. We will only share personally identifiable information with a third party if: (i) we are required to by law; (ii) it is necessary for completing an authorized operation, for instance to process a credit card transaction; or (iii) if the person submitting the information asks that it be shared. We do maintain records on our contributors, which we regard as private and confidential and store securely with access limited to authorized staff (please also see our Security Policy).

There are opportunities within the website to provide Coltrane LIFE Center with contact information, such as when you email us for information or inquire about the Center. If you provide us with this information, we may contact you for additional information or send you updates about how donations are being used, such as our newsletter. You can contact us to restrict our use of your contact information at any time.

In addition, like almost all websites, we may collect broad, general statistical information about how visitors use our site, such as how often each page is visited, for the purpose of creating a better site for our community. We do not collect information on individual visits to the site without the expressed permission of the user.

There are links to other websites throughout our site for the purpose of providing more useful and complete information to our visitors. We do not take responsibility for the contents or privacy practices of any website other than our own.

If you have any questions about our privacy policies, please contact us.

#### **Disclaimer**

Coltrane LIFE Center, Inc. will make every attempt to keep its website up-to-date; however, it is possible that it may include dated or inaccurate information, and information may be changed or updated without notice.

Coltrane LIFE Center's website may not be compatible with the Web browser or other software you may use. There is no guarantee that the website will be available on a consistent or ongoing basis, and the provision of the website may be subject to periods of interruption or poor performance and may be terminated at any time.

### **Security Policy**

To prevent unauthorized access, maintain data accuracy and ensure the correct use of information, we maintain physical, electronic and administrative safeguards to protect the information we collect online. We have taken all standard industry precautions to protect you from the loss, misuse or alteration of information you provide to us.